



**ICWUC, UAW, AFGE  
D.O.T.  
TRAIN-THE-TRAINER**

**MONDAY**

9:00 – 9:45

**Welcome -**

- Purpose of Train-the-Trainer Program – re-state/add to goals listed on the introduction power point.
- Introductions
- Explanation of week’s agenda

9:45 – 12:30

**Review –**

- Identification of training problems
- Good and Bad Educational Experiences
- Qualities of a good Instructor/Facilitator

12:30 – 1:30

**Lunch**

1:30 – 3:00

**Techniques of Learner Centered Education -**

- Train-the-Trainer Manual, pages 5 - 9
- Do’s & Don’ts page 22 & 23
- Co-facilitation pointers, pages 18 & 19

3:00 – 5:00

**Random Word/Passion Word Exercise / Random Picture**

## **TUESDAY**

- 8:30 – 10:30 DOT Toolbox -
- 10:30 – 12:30 Toolbox assignments and preparation time -
- 12:30 – 1:30 **Lunch**
- 1:30 – 5:00 Presentations of Toolbox modules –

## **WEDNESDAY**

- 8:30 – 11:00 How to read the 49 CFR & Shipping Papers –
- 11:00 – 12:30 DOT ERG Book / Placards / ERG Small Group Activity
- 12:30 – 1:30 **Lunch**
- 1:30 – 2:45 GHS – (HAZCOM) – DOT Labels / Markings
- 2:45 – 4:00 NIOSH Pocket Guide / New Jersey Fact Sheet / SDS
- 4:00 – 5:00 DOT / OSHA Webpage

## **THURSDAY**

- 8:30 – 10:30 Toxicology / Radiation
- 10:30 – 10:45 Break
- 10:45 – 12:00 49 CFR Standard for Training and Security
- 12:00 – 1:00 **Lunch**
- 1:00 – 3:00 Ka hoot / Apps / Other Technologies
- 3:00 – 5:00 Prep for Role Play

## **FRIDAY**

8:30 – 12:00

Role Play –

- Guidelines for creating Role Plays, page 20 & 27
- Choose an issue related to health and safety that is emotional
- Develop discussion question to ask after the Role Play
- Preparation, Presentations and follow-up

2:00 – 1:00

**Lunch**

1:00 – 2:00

Program evaluation and recommendations –